Submission Platform

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IT Department
UEFISCDI

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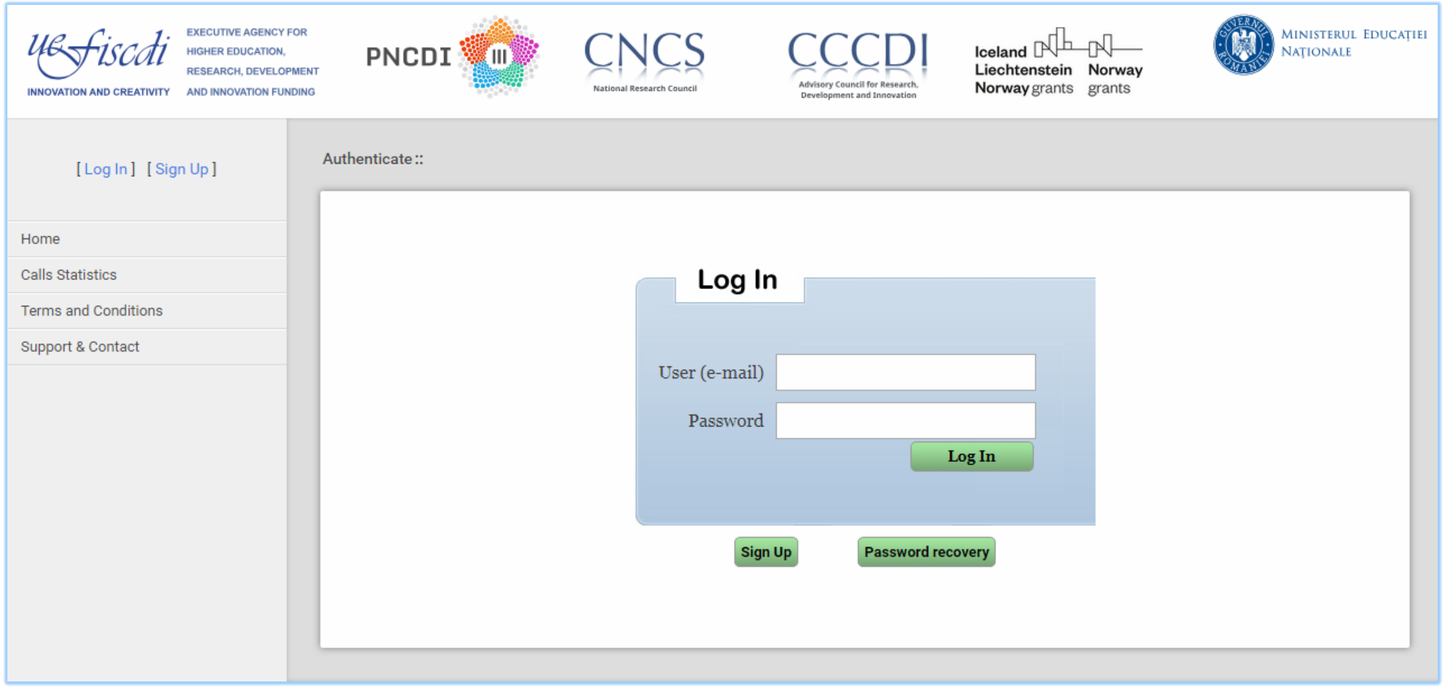
Log In / Sign Up



- Link: https://uefiscdi-direct.ro
- Submission accounts used for previous Calls, with Password Recovery option
- Sign Up to create a new account, a VALID email address is requested

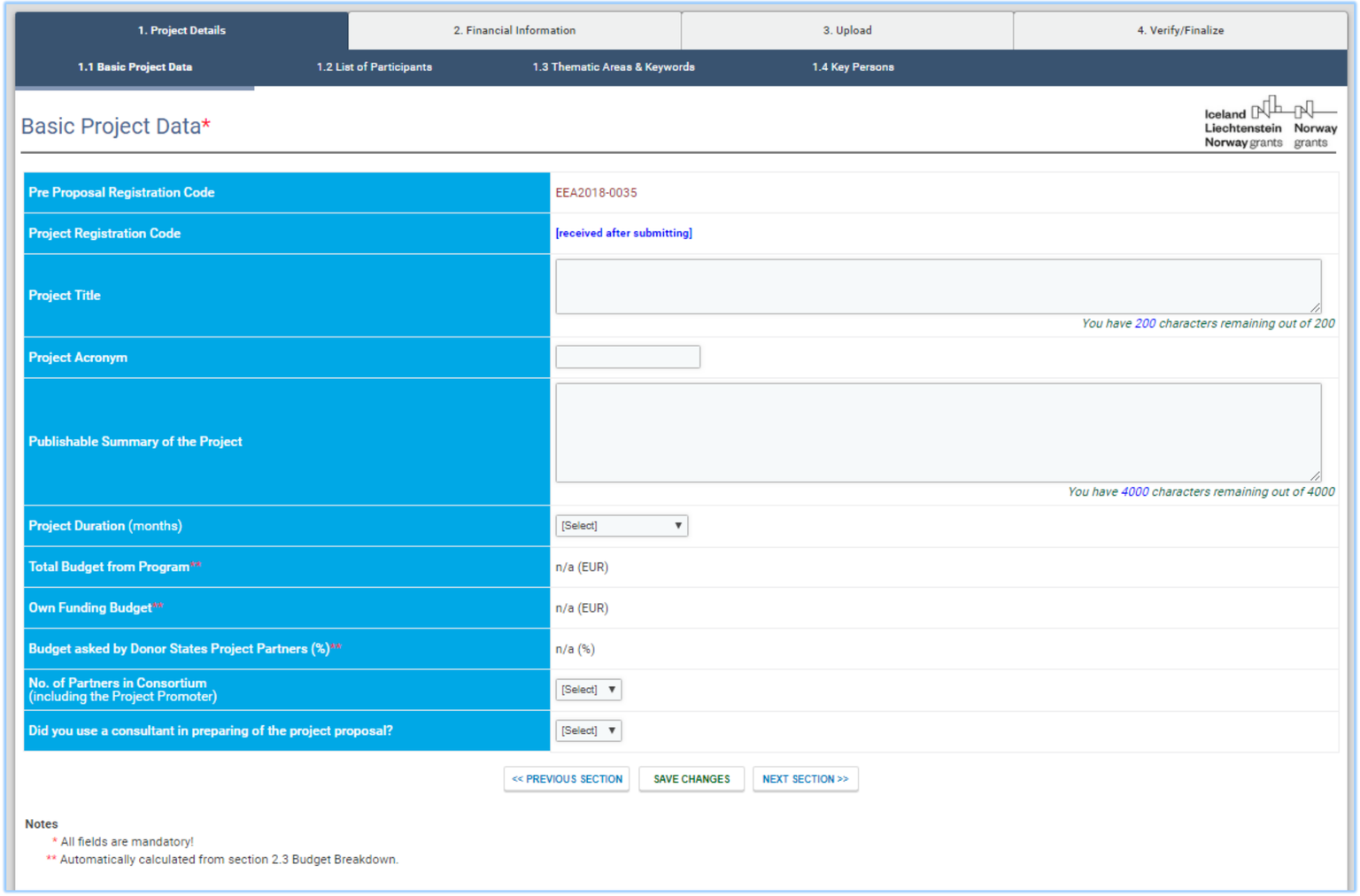
Initiate a project proposal

- Access “**EEA Grants RO-NO 2018**” to initiate a new project proposal
- Access “**SUBMITTED PROJECTS**” to view/modify a previously initiated proposal

Submission Form

Basic Project Data

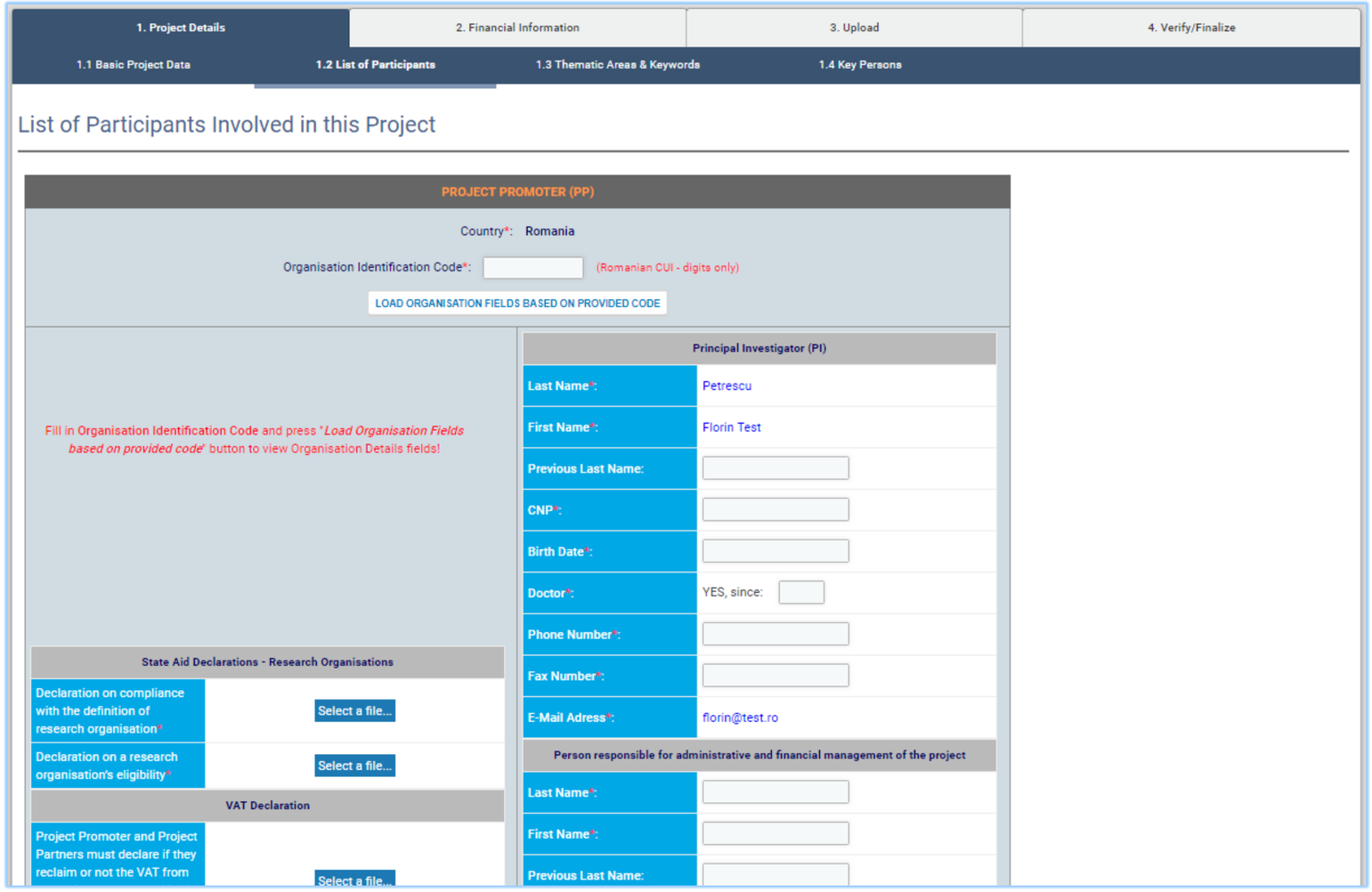
- All fields are mandatory
- “No. of Partners” field affects next forms
- Some fields are automatically calculated from other fields or forms



Submission Form

List of Participants

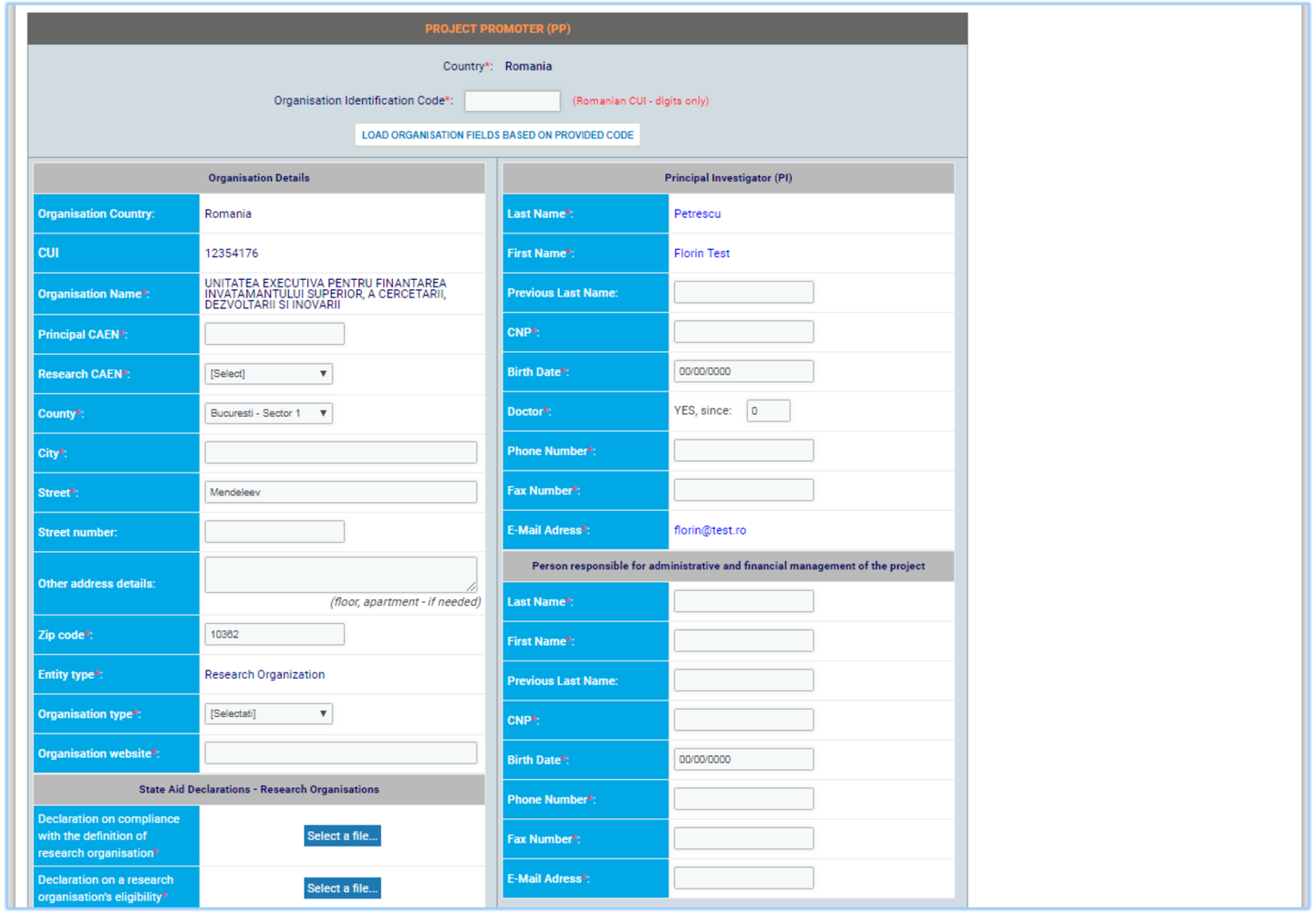
- List of Participants is generated based on “No. of Partners” selected in previous section
- For Romanian Organisations fields are activated after filling in CUI (Unique Identification Code) and pressing “Load Organisation Fields…” button
- Mandatory fields are marked with a red star



Submission Form

List of Participants – Project Promoter

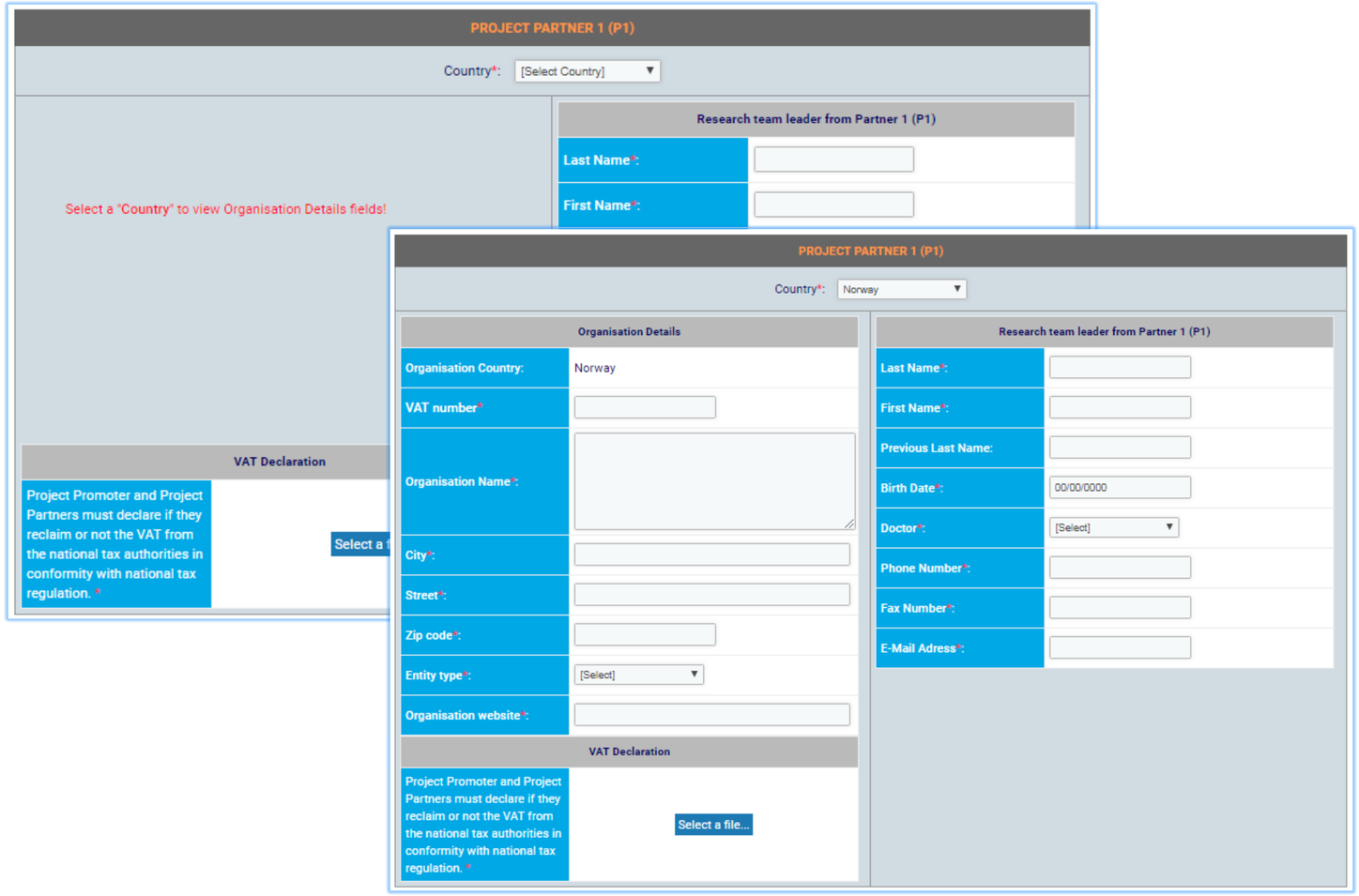
- “Organisation name” is filled in automatically based on CUI
- Romania is preselected as Project Promoter “Country”
- For Romanian Organisations State Aid Declarations fields are based on the value selected in “Entity type” field
- For Project Promoter “Entity type” is preselected to Research Organisation



Submission Form

List of Participants – Project Partner(s)

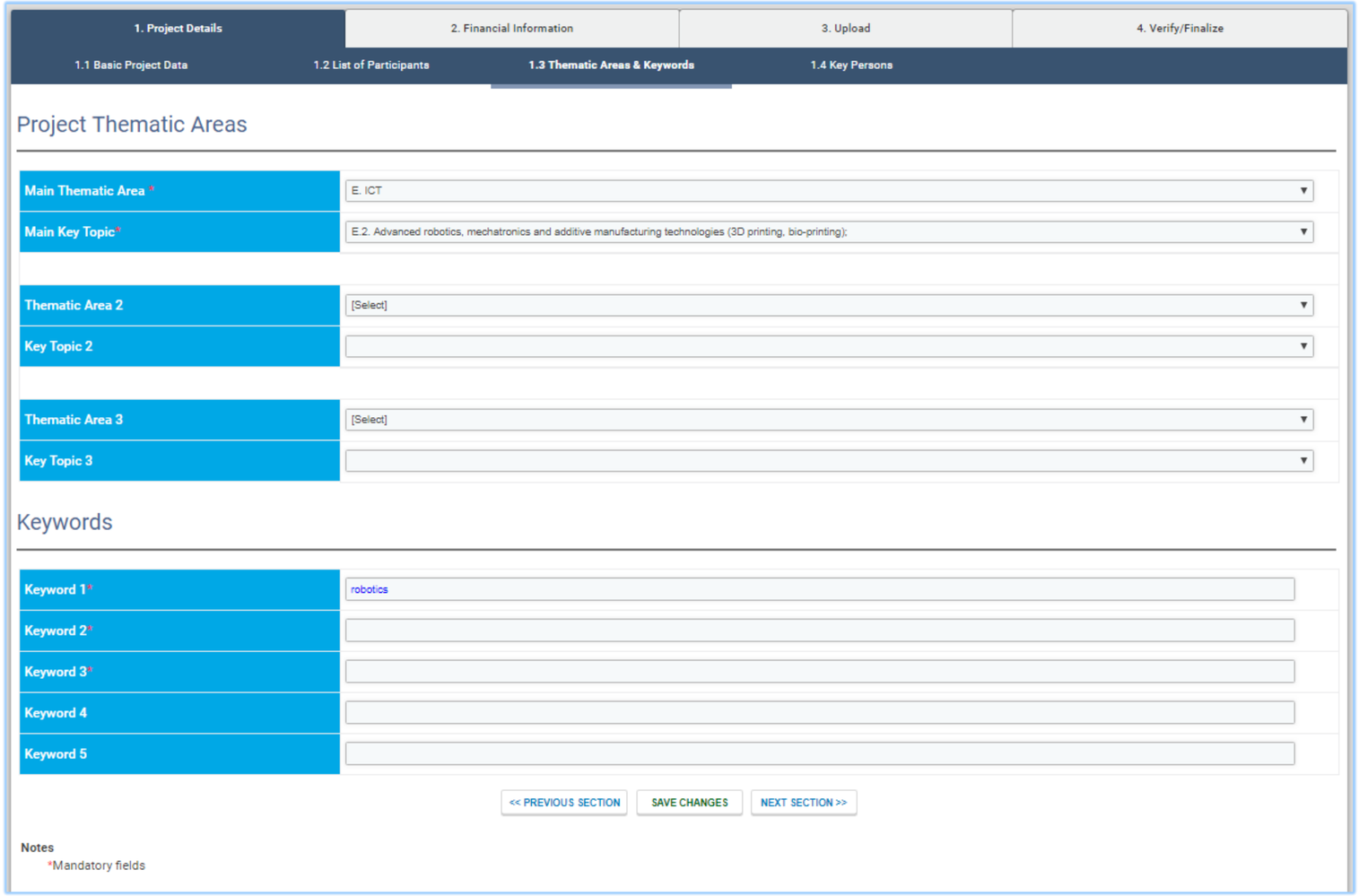
- Organisation fields are activated after selecting country
- For other Countries than Romania some fields are not requested (CNP, CUI, County)
- If Romania is selected as Country, CUI is requested (same case as Project Promoter)



Submission Form

Thematic Areas and Keywords

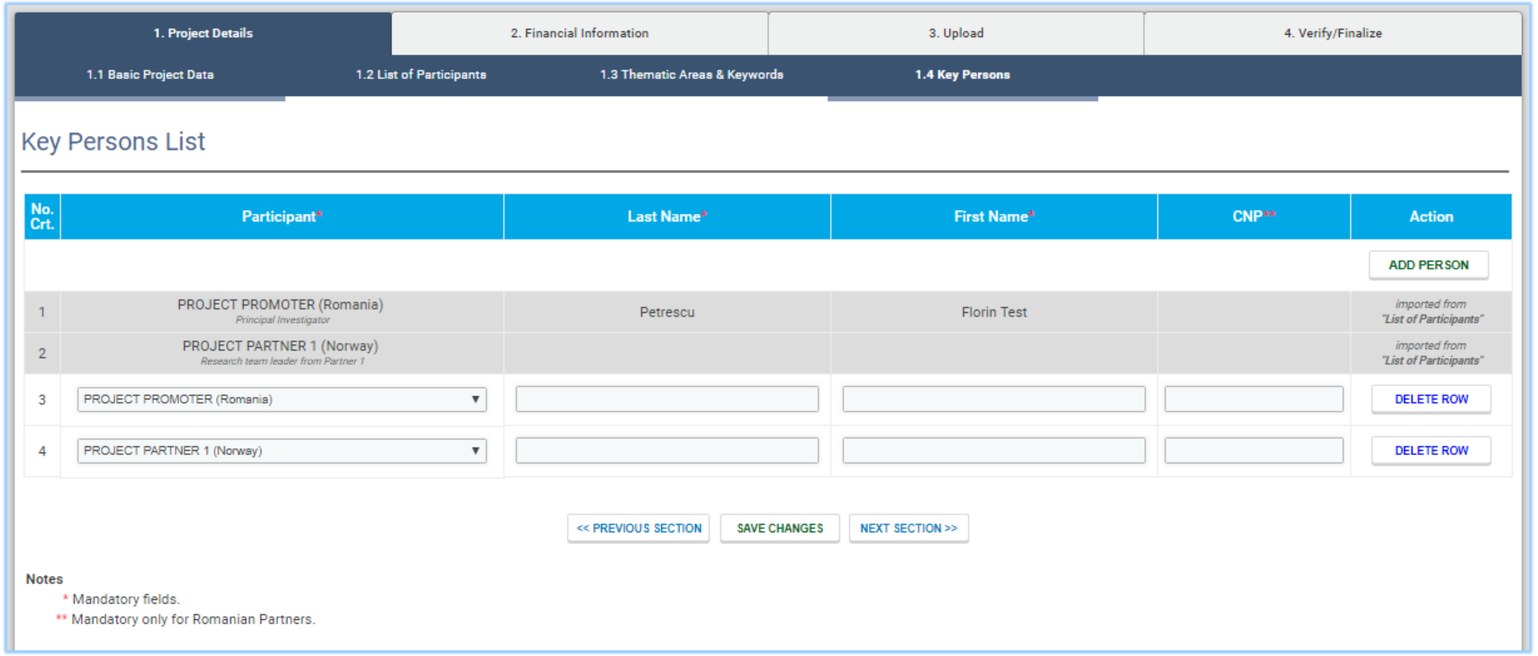
- For interdisciplinary projects two more Thematic Areas/Key Topics can be selected
- Only Main Thematic Area and Main Key Topic are mandatory



Submission Form

Key Persons

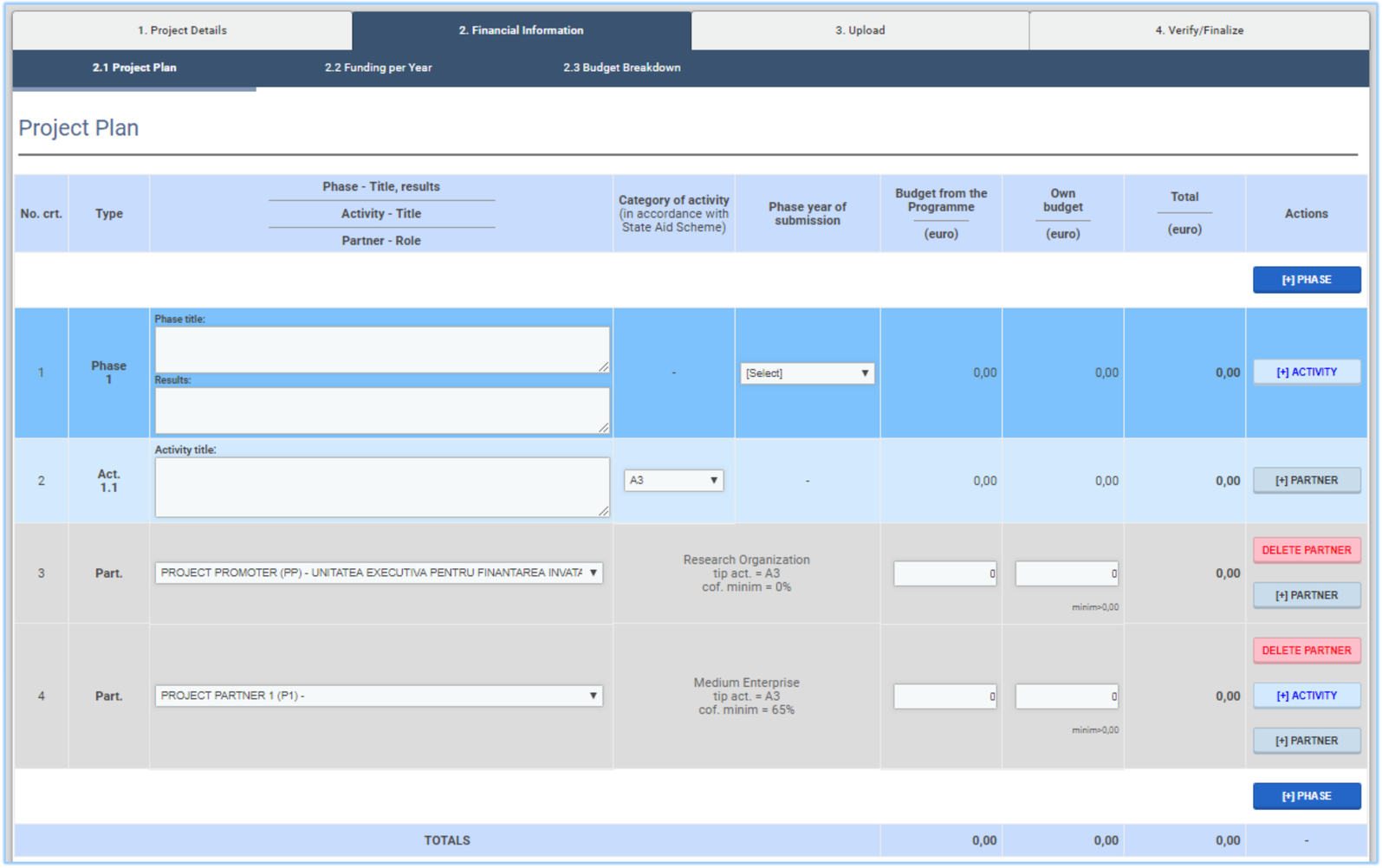
- Principal Investigator and Team Leaders are automatically imported from “List of Participants” section
- Other Key Persons may be added using the available button
- CNP mandatory for Romanian persons



Submission Form

Project Plan

- Phases, Activities and Partners can be added using buttons from the right column
- Programme/Own Budget must comply with State Aid Scheme (based on “Entity Type” and “Category of Activity”)



1. Project Details | 2. Financial Information | 3. Upload | 4. Verify/Finalize

2.1 Project Plan | 2.2 Funding per Year | 2.3 Budget Breakdown

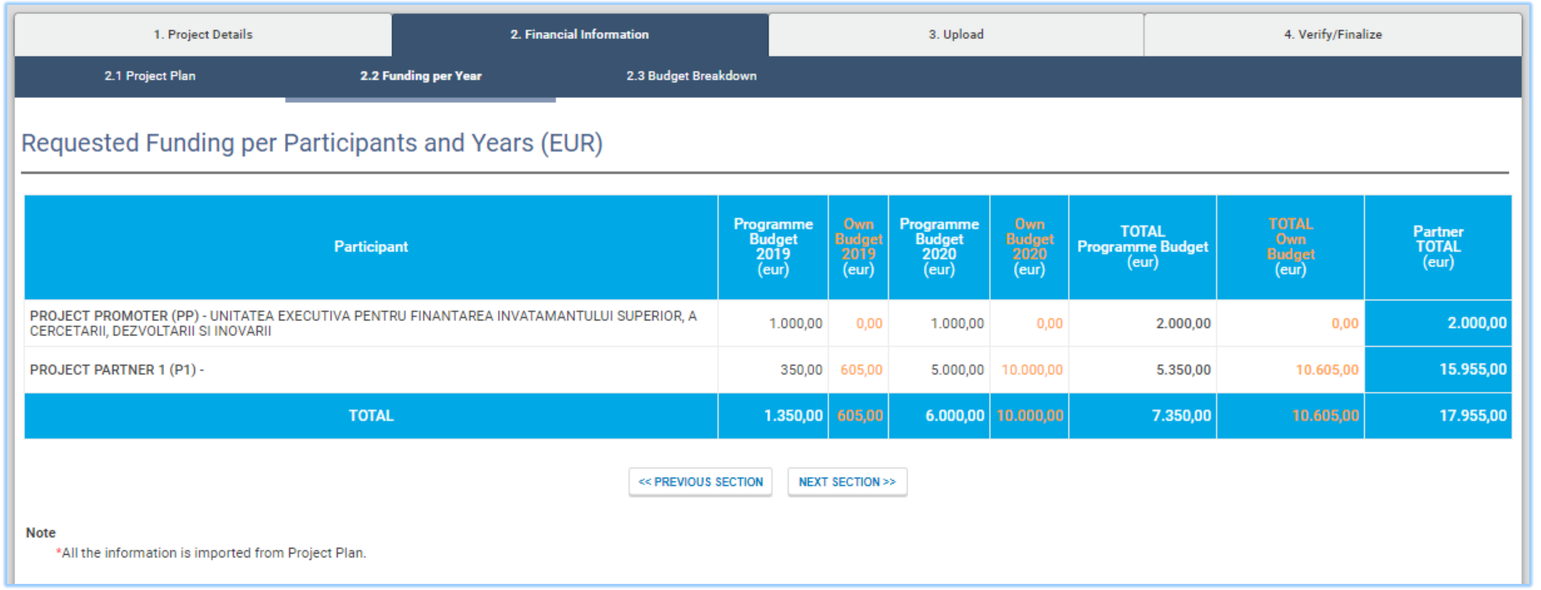
Project Plan

No. crt.	Type	Phase - Title, results / Activity - Title / Partner - Role	Category of activity (in accordance with State Aid Scheme)	Phase year of submission	Budget from the Programme (euro)	Own budget (euro)	Total (euro)	Actions
								[+] PHASE
1	Phase 1	Phase title: / Results:	-	[Select]	0,00	0,00	0,00	[+] ACTIVITY
2	Act. 1.1	Activity title:	A3	-	0,00	0,00	0,00	[+] PARTNER
3	Part.	PROJECT PROMOTER (PP) - UNITATEA EXECUTIVA PENTRU FINANTAREA INVATA	Research Organization tip act. = A3 cof. minim = 0%		0	0 minim>0,00	0,00	DELETE PARTNER / [+] PARTNER
4	Part.	PROJECT PARTNER 1 (P1) -	Medium Enterprise tip act. = A3 cof. minim = 65%		0	0 minim>0,00	0,00	DELETE PARTNER / [+] ACTIVITY / [+] PARTNER
								[+] PHASE
		TOTALS			0,00	0,00	0,00	-

Submission Form

Requested Funding per Participants and Years

- All information is imported and calculated from “Project Plan” section



1. Project Details | 2. Financial Information | 3. Upload | 4. Verify/Finalize

2.1 Project Plan | 2.2 Funding per Year | 2.3 Budget Breakdown

Requested Funding per Participants and Years (EUR)

Participant	Programme Budget 2019 (eur)	Own Budget 2019 (eur)	Programme Budget 2020 (eur)	Own Budget 2020 (eur)	TOTAL Programme Budget (eur)	TOTAL Own Budget (eur)	Partner TOTAL (eur)
PROJECT PROMOTER (PP) - UNITATEA EXECUTIVA PENTRU FINANTAREA INVATAMANTULUI SUPERIOR, A CERCETARII, DEZVOLTARII SI INOVARII	1.000,00	0,00	1.000,00	0,00	2.000,00	0,00	2.000,00
PROJECT PARTNER 1 (P1) -	350,00	605,00	5.000,00	10.000,00	5.350,00	10.605,00	15.955,00
TOTAL	1.350,00	605,00	6.000,00	10.000,00	7.350,00	10.605,00	17.955,00

<< PREVIOUS SECTION | NEXT SECTION >>

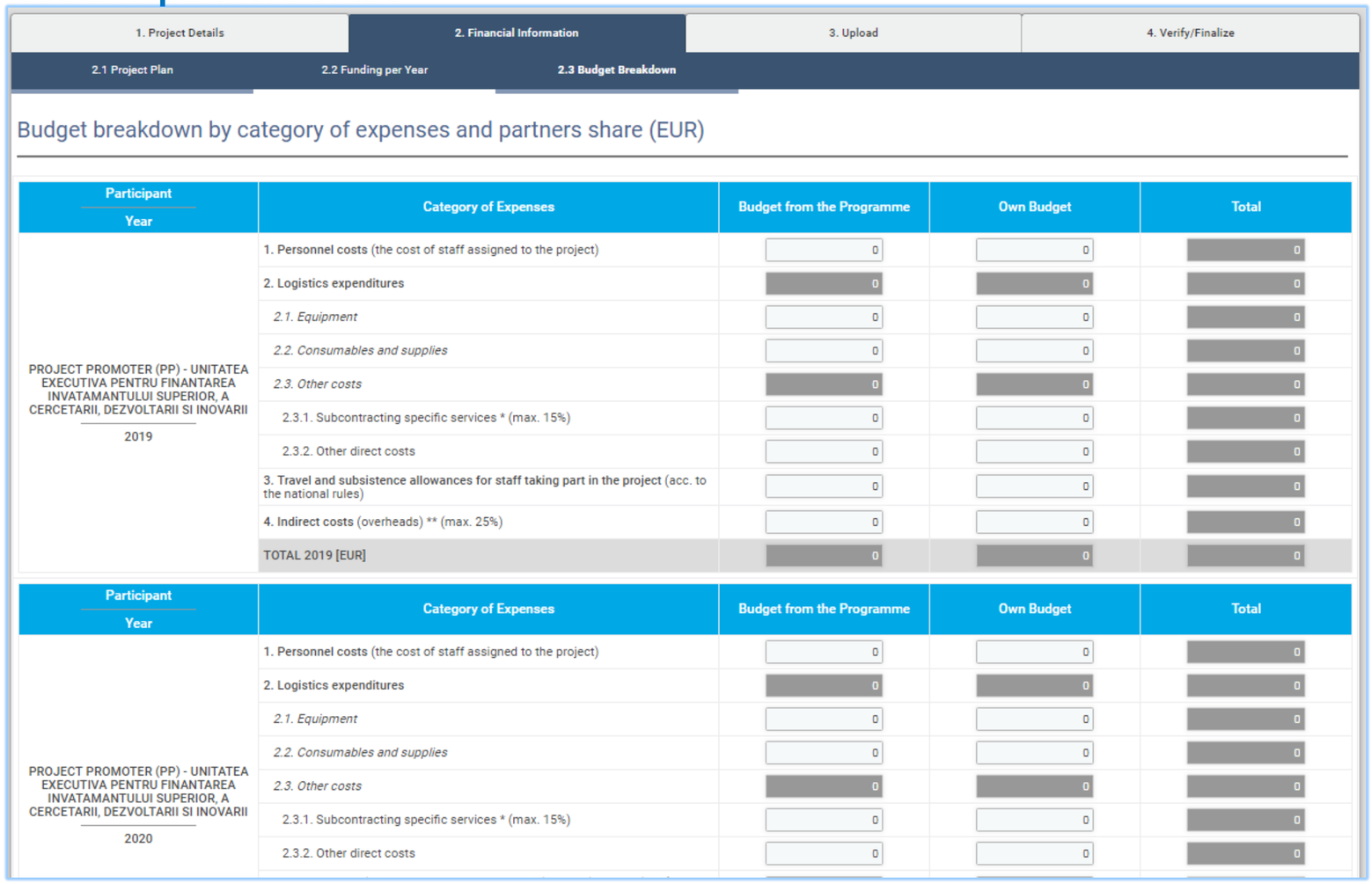
Note

*All the information is imported from Project Plan.

Submission Form

Budget breakdown by category of expenses and partners share

- Must be filled in for every partner and every year
- Total per year and partner will be checked against total from “Projects Plan” section



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2.1 Project Plan | 2.2 Funding per Year | 2.3 Budget Breakdown

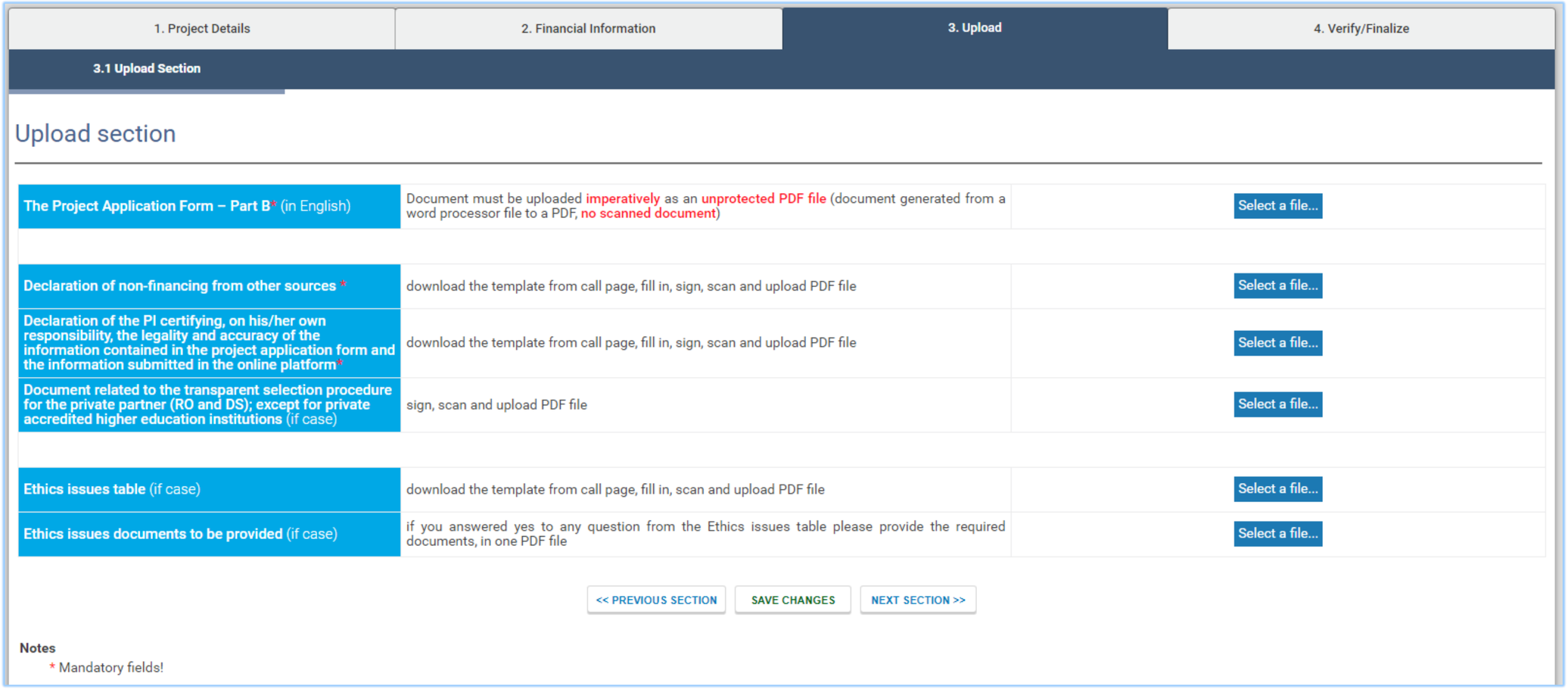
Budget breakdown by category of expenses and partners share (EUR)

Participant / Year	Category of Expenses	Budget from the Programme	Own Budget	Total
PROJECT PROMOTER (PP) - UNITATEA EXECUTIVA PENTRU FINANTAREA INVATAMANTULUI SUPERIOR, A CERCETARII, DEZVOLTARII SI INOVARII / 2019	1. Personnel costs (the cost of staff assigned to the project)	0	0	0
	2. Logistics expenditures	0	0	0
	2.1. Equipment	0	0	0
	2.2. Consumables and supplies	0	0	0
	2.3. Other costs	0	0	0
	2.3.1. Subcontracting specific services * (max. 15%)	0	0	0
	2.3.2. Other direct costs	0	0	0
	3. Travel and subsistence allowances for staff taking part in the project (acc. to the national rules)	0	0	0
	4. Indirect costs (overheads) ** (max. 25%)	0	0	0
	TOTAL 2019 [EUR]	0	0	0

Participant / Year	Category of Expenses	Budget from the Programme	Own Budget	Total
PROJECT PROMOTER (PP) - UNITATEA EXECUTIVA PENTRU FINANTAREA INVATAMANTULUI SUPERIOR, A CERCETARII, DEZVOLTARII SI INOVARII / 2020	1. Personnel costs (the cost of staff assigned to the project)	0	0	0
	2. Logistics expenditures	0	0	0
	2.1. Equipment	0	0	0
	2.2. Consumables and supplies	0	0	0
	2.3. Other costs	0	0	0
	2.3.1. Subcontracting specific services * (max. 15%)	0	0	0
	2.3.2. Other direct costs	0	0	0

Submission Form

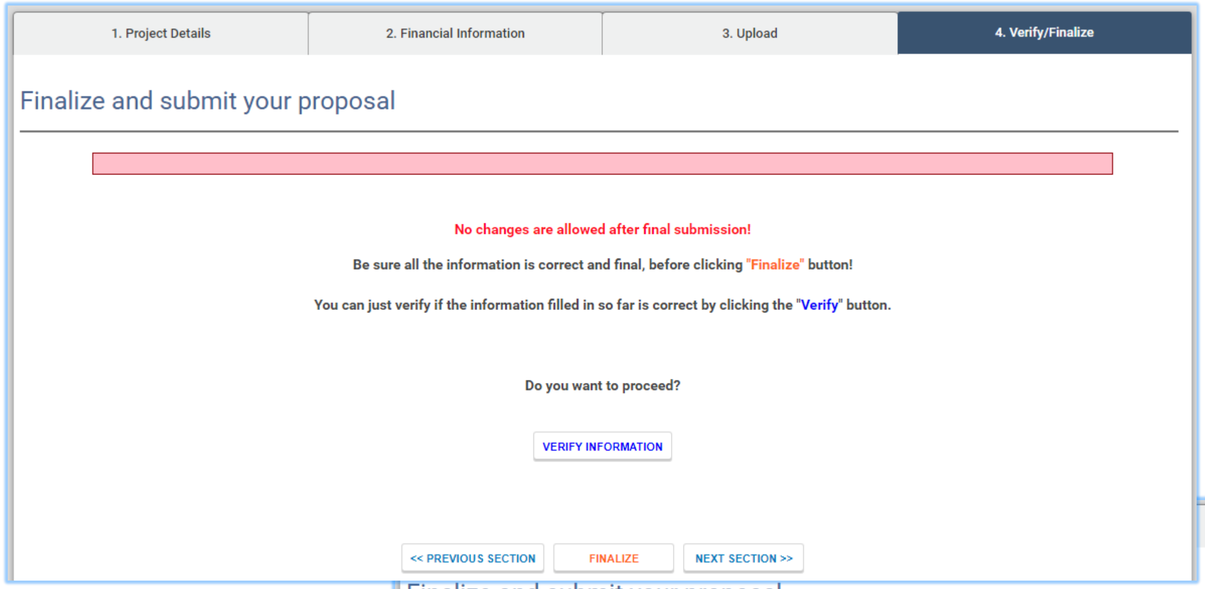
Upload Section

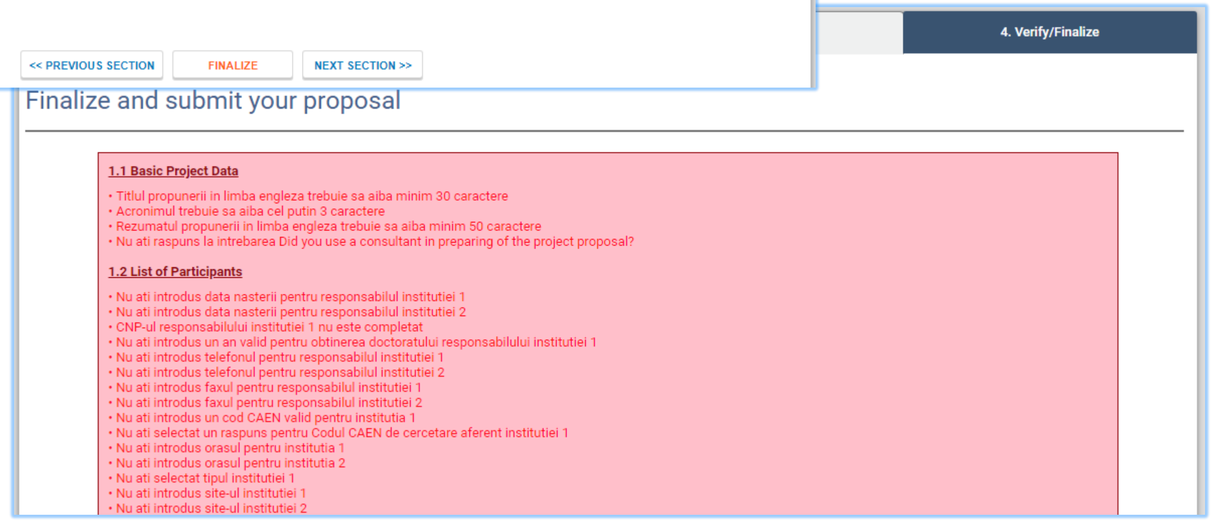


Submission Form

Verify/Finalize

- Custom made validation functions allow finalizing only if filled in information is valid (mandatory fields, eligibility criteria, State Aid Scheme)

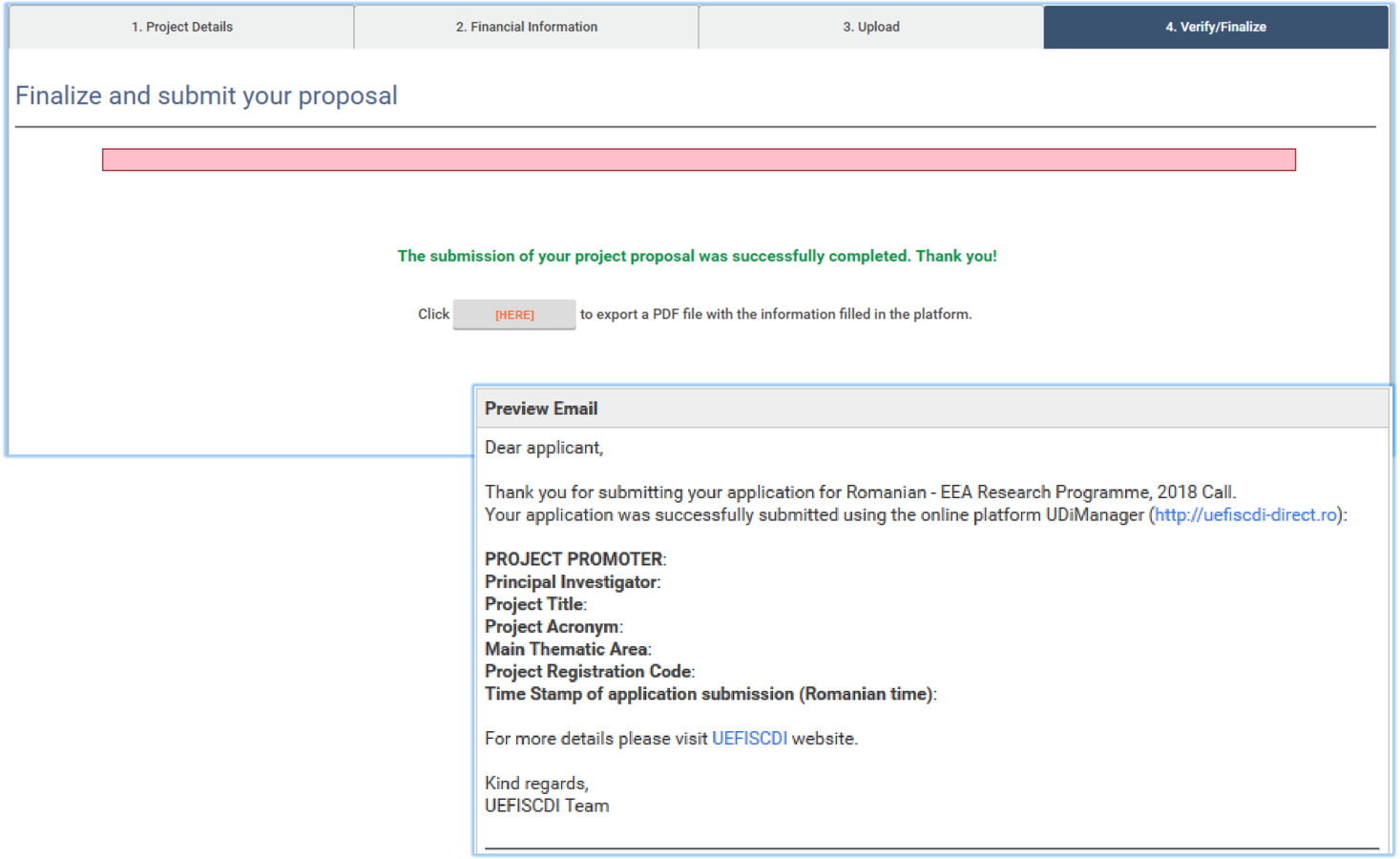




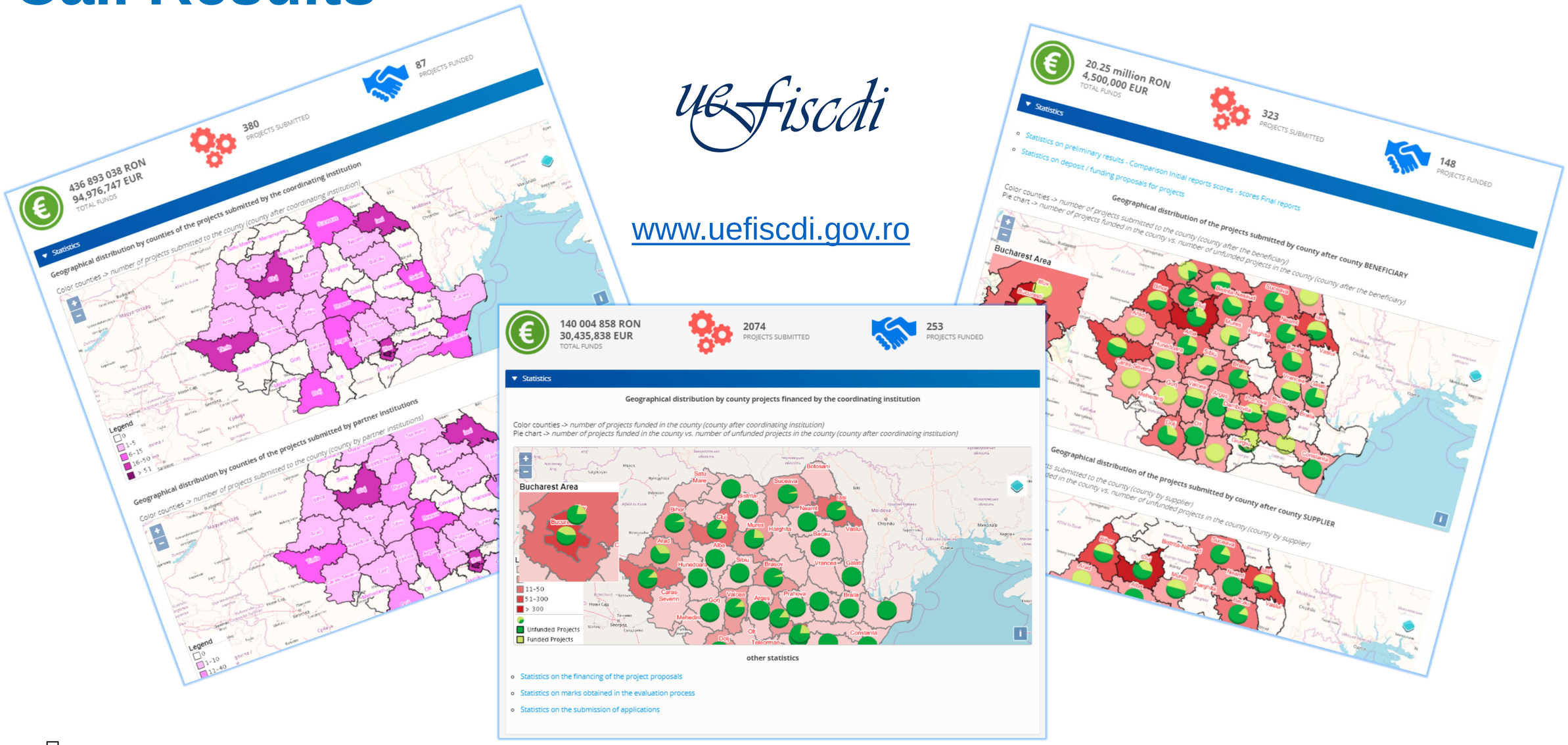
Submission Form

Verify/Finalize

- After Submission, information filled in can be exported as a PDF file
- An acknowledgement of receipt is automatically send to PI’s email address to confirm submission and final project registration code



Call Results



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