# Norway grants

# Submission Platform

Cosmin Cioranu Software Developer IT Department UEFISCDI

UB fiscoti

Executive Agency for Higher Education, Research, Development and Innovation Funding

14-16 October 2019 Oslo, Norway



### **Submission Platform** Log In / Sign Up

US Fischi INNOVATION AND CREATIVITY AND INNOVATION FUN	MENT	<b>National Research Council</b>	
[Log In] [Sign Up]	Authenticate ::		
Home			
Calls Statistics			
Terms and Conditions			
Support & Contact			
		Copyright © 2019 UEFISCDI   All rig	hts res

### - Link: <u>https://uefiscdi-direct.ro</u> or <u>https://uefiscdi-direct.gov.ro</u>

- Submission accounts used for previous Calls, with Password Recovery option
- Sign Up to create a new account, a VALID email address is requested



Iceland Liechtenstein Norwa Norway grants grants





Log In

User (email):

Password:

Login

Forgot your password? Click Here.

served. By using this site, you agree to the terms and conditions of use.

d Recovery option requested



### **Submission Platform** A little bit of history and more

	US Fischi EXECUTIVE AGENCY FOR HIGHER EDUCATION, RESEARCH, DEVELOPM	PNCDI 🔍 💷 🕅	CNCS	Advisory Council for Research	Iceland Runner	MINISTRY OF NATIONAL EDUCATION
<ul> <li>Since 2010</li> </ul>	[Log In] [Sign Up]	:: Home ::	National Research Council	Development and Innovation	<b>Norway</b> grants grants	
<ul> <li>More then 150 calls</li> </ul>	Home Calls Statistics	Welcome to UDiMa	anager platform			
<ul> <li>More then 100.000 submissions</li> </ul>	Terms and Conditions Support & Contact	process.			an important instrument in reducing ad nas developed this platform in order to:	dministrative burden in public R&D funding
<ul> <li>More then 600.000 project evaluations</li> </ul>		Council and Advisory Council for	Research, Development and Innova	tion;		entifically coordinated by National Research RA 2017 call, INNOVOUCHER 2018 Call.
<ul> <li>Projects that are financed are transferred into <b>Reporting Platform</b></li> </ul>		O PNCDI III, SP 1.1, Postdoo		19, deadline in: 00 days, 07 h	urs, <b>04</b> minutes, <b>03</b> seconds ours, <b>04</b> minutes, <b>03</b> seconds :: 00 days, 07 hours, 04 minutes,	s, <b>03</b> seconds
<ul> <li>Developed internally by our IT department</li> </ul>		• PNCDI III, SP 2.1, Transfer • RO-NO, NO Call for Mobility	ental - Demonstration Projects to the economic operator proj ty Grants - 2019, deadline in:	ects PTE-2019, deadline in: S Continuous submission	uission period HAS ENDED! ubmission period HAS ENDED!	
		• PNCDI III, SP 1.1, Rewardi	ng research results - articles P	RECISI-2019, deadline in: 46 of	days, <b>08</b> hours, <b>04</b> minutes, <mark>03</mark> sec	conds













### Initiate a project proposal **Accessing submission forms**

EXECUTIVE AGENCY FOR HIGHER EDUCATION, RESEARCH, DEVELOPMEN AND INNOVATION FUNDING	
Logged in as Florin Test PETRESCU	:: Programmes :: EEA/NO Research Programme :: NO Grants RO-NO-2019 ::
[Log Out] Home User Information	NO Grants CALL FOR PROPOSALS 2019 - Collaborat
Account Information Change Password	Call number: RO-NO-2019
Change UserName	Submission deadline: 16/12/2019 16h00 EET Time left: 65 days, 05 hours,
Programmes SUBMITTED PROJECTS	
CNFIS	SUBMIT A PROPOSAL (ADDS NEW PROJECT) ACCESS SUBMITTED PROJECTS LIST
EEA/NO Research Programme Small Grant Scheme SGS-ERC 2019	
NO Mobility Grants RO-NO-MG 2019	More details about competition are available here.
NO Grants RO-NO-2019	

Access "NO Grants RO-NO 2019" to initiate a new project proposal

• Access "SUBMITTED PROJECTS" to view/modify a previously initiated proposal









tive Research Projects

24 minutes, 44 seconds



## **Submission Form Basic Project Data**

- All fields are mandatory
- "No. of Partners" field affects next forms
- Some fields are automatically calculated from other fields or forms
- Countdown on every page

1. Project Details		2. Financial Information		3.	Upload	4. Verify/Finalize	
1.1 Basic Project Data 1.2 List of Pa	irticipants 1.3 Thema	atic Areas & Keywords	1.4 Research	Team			
Basic Project Data*							-D- Nor gran
Pre Proposal Registration Code		RONO201	9-0007				
Project Registration Code		[received	after submitting]				
Project Title		Submiss	ion Platform, m	eeting presentation OSLO		You have 154 characters rer	maining out of
Project Acronym		PRESS-	OSLO	]			
Publishable Summary of the Project		Publish	able summary of	the Submission platform		You have 3953 characters rem	naining out of
Project Duration (months)		36 month	ns 🔻				
Total Budget from Program**		n/a (EUR)					
Own Funding Budget**		n/a (EUR)					
Budget asked by Donor States Project Partners (%)**		n/a (%)					
No. of Partners in Consortium (including the Project Promoter)		2	•				
Did you use a consultant in preparing of the project prop	posal?	NO	•				
Votes ★ All fields are mandatory! ★ Automatically calculated from section 2.1 Budget Breakdow		<< PREVIOUS SEC	SAVE C	CHANGES NEXT SECTION >	>		



### **Submission Form List of Participants**

- List of Participants is generated based on "No. of Partners" selected in previous section
- For Romanian Organisations fields are activated after filling in CUI (Unique Identification Code) and pressing "Load Organisation Fields..." button
- Mandatory fields are marked with a red star

rogrammes :: EEA/NO Research	Programme :: NO Grants RO-NO-201	9:: Submission::			• Termen depunere: 16/12/2019	, ora 16:00:00. Timp rǎn
1. Project D	etails	2. Financial Information		:	3. Upload	
1.1 Basic Project Data	1.2 List of Participants	1.3 Thematic Areas & Keywords	1.4 Researcl	h Team		
ist of Participants	Involved in this Pro	oject				
			PROJECT PR	OMOTER (PP)		
		Organisation Identification	Code*:	Romania (Romanian CU	I - digits only)	
		LOAD ORG/	ANISATION FIELD	S BASED ON PROVIDED CODE		
					Principal Investigator (PI)	
			UEF	UEF-ID Brainmap Code <sup>*</sup>	id invalid	VERIFICARE COD
	Fill in Organisation Identification provided code" but	<b>Code</b> and press " <i>Load Organisation Fields bas</i> tton to view Organisation Details fields!	ed on	Last Name*:	Petrescu	
				First Name*:	Florin Test	
				Previous Last Name:		
				CNP*:	First fill in a valid UEF-ID Brainmap	Code
				Birth Date*:	00/00/0000	
	Declara	tions - Romanian Organisations		Doctor*:	YES, since: 0	
	Declaration of the PP/Romanian project partner*	Select a file		Phone Number*:		
	State Aid De	eclarations - Research Organisations		Fax Number*:		
	Declaration on compliance with the definition of research organisation*	Select a file		E-Mail Adress*:	florin@test.ro	
	Declaration on a research	Select a file		Person responsible fo	r administrative and financial manag	jement of the project

NO Grants RO-I	NO-2019:: Submission::		C	• Termen depunere: 16/12/2019, o	ora 16:00:00. Timp rămas:	65 zile, 05 ore, 24 minute, 34 secunde
	2. Financial Information		3. U	pload	4.	Verify/Finalize
of Participants	s 1.3 Thematic Areas & Keywords	1.4 Researc	h Team			



### **Submission Form List of Participants – Project Promoter**

- "Organisation name" is filled in automatically based on CUI
- Romania is preselected as Project Promoter "Country"
- For Romanian Organisations State Aid Declarations fields are based on the value selected in "Entity type" field
- For Project Promoter "Entity type" is preselected to Research Organisation
- PI has to have in UEF-ID (<u>https://brainmap.gov.ro</u>), in order to avoid/minimize Personal Data transfer

J	Programme :: NO Grants RO-NO-2			• Termen depunere: 16/12/2019, o	
1. Project Details		2. Financial Information		3. Upload	4.1
1.1 Basic Project Data	1.2 List of Participants	1.3 Thematic Areas & Keywords	1.4 Research Team		
st of Participants	s Involved in this P	roject			
			PROJECT PROMOTER (PP)		
		Organisation Identificatio	Country*: Romania n Code*: (Rom	anian CUI - digits only)	
		LOAD OR	GANISATION FIELDS BASED ON PROVIDE	D CODE	
		Organisation Details		Principal Investigator (PI)	
	Organisation Country:	Romania	UEF-ID Brainmap (	Code*	VERIFICARE COD
	си	12354176		id invalid	
	Organisation Name*:	UNITATEA EXECUTIVA PENTRU FINANTARE. INVATAMANTULUI SUPERIOR, A CERCETARI	A I. DEZVOLTARII	Petrescu	
			First Name*:	Florin Test	
	Principal CAEN*:		Previous Last Nan	ne:	
	Research CAEN*:	[Select]	CNP*:	First fill in a valid UEF-ID Brainmap Co	de
	County*:	Bucuresti - Sector 1 🔹	Birth Date*:	00/00/0000	
	City*:		Doctor*:	YES, since: 0	
	Street*:	Mendeleev	Phone Number*:		
	Street number:		Fax Number*:		
	Other address details:	(flags aparts	E-Mail Adress*:	florin@test.ro	
		10362		onsible for administrative and financial manager	ment of the project

2 List of Participants	a 1.3 Thematic Areas & Keywords	1.4 Research Team					
	2. Financial Information		3. Upload	Upload 4. Veri			
e No oranis no r							
e NO Grants RO-I	NO-2019:: Submission::		© Termen depunere: 16/12/2019.	ora 16:00:00. Timp rămas:	65 zile, 05 ore, 24 minute, 35 secund		



### **Submission Form** List of Participants – Project Partner(s)

- Organization fields are shown after selecting country
- If Romania is selected as Country, CUI is requested (same case as Project Promoter)
- If a Norwegian partner is selected then only the VAT number is requested (<u>https://brreg.no</u>)
- Partners from other countries are requested to enter the organization name

		PROJECT PAR	RTNER 2 (P2)			
		Country*: Icelan	d 🔻			
	Organisation Details		Research	team leader from Partner 2	(P2)	
Organisation Country:	Iceland		Last Name*:			
VAT number*		]	First Name <b>*</b> :			
				PROJECT PA	RTNER 1 (P1)	
Organisation Name*:				Country*: Norwa	ay 🔻	
			Organisation Details		Research	h team leader from Partner 1 (P1)
City*:		Organisation Country:	Norway		Last Name*:	
Street*:		VAT number*			First Name*:	
Zip code*:		(only digits, no spaces, ex.: 970141669)	VERIFY VAT Name by VAT number (using http	s://www.brreg.no/):	Previous Last Name:	
Entity type*:	Research Organisation (othe		VAT not valid		Birth Date*:	00/00/0000
Organisation website*:		Organisation Name*: (in english)			Doctor*:	[Select]
					Phone Number*:	
		City*:			Fax Number*:	
		Street*:			E-Mail Adress*:	
		Zip code*:				
		Entity type*:	[Select]			
		Organisation website*:				
			VAT Declaration			
		Project Promoter and Project Partners must declare if they reclaim or not the VAT from th national tax authorities in conformity with national tax regulation. *	e Select a fi	le		



### **Submission Form** Thematic Areas and Keywords

- For interdisciplinary projects two more Thematic Areas/Key Topics can be selected
- Only Main Thematic Area and Main Key Topic are mandatory

::	Programmes :: EEA/NO Research Programme ::	
	1. Project Details	
	1.1 Basic Project Data 1.2 Lis	at
	Project Thematic Areas	
	Main Thematic Area *	
	Main Key Topic*	
	Thematic Area 2	
	Key Topic 2	
	Thematic Area 3	
	Key Topic 3	
	Keywords	
	Keyword 1*	
	Keyword 2*	
	Keyword 3*	
	Keyword 4	
	Keyword 5	

st of Participants	1.3 Thematic Areas & Keywords	1.4 Researc	n Team			
	2. Financial Information		3. Upl	oad	4.	Verify/Finalize
NO Grants RO-N	NO-2019:: Submission::		0	Termen depunere: 16/12/2019, ora 16	:00:00. Timp ramas:	65 zile, 05 ore, 23 minute, 52 secunde
			2		00.00 T' V	

[Select]	•
	•
[Select]	_
	•
	•
[Select]	•
	•



### List of teams' members

- Principal Investigator and Team Leaders are automatically imported from "List of Participants" section
- Other team members may be added using the available button
- CNP mandatory for Romanian persons only



:: NO Grants RO-I	NO-2019:: Submission::		• Termen depunere: 16/12/2019,	ora 16:00:00. Timp rămas: <b>65 zile, 05 ore, 24 minute, 59 secunde</b> .	
	2. Financial Information s 1.3 Thematic Areas & Keywords <b>1.4 Research Team</b>		3. Upload	4. Verify/Finalize	
List of Participants					

Participant**	Last Name**	First Name**	Position in the project**	PhD year**	Gender**	CNP***	Action
							ADD PERSON
T PROMOTER (Romania)	Petrescu	Florin Test	Principal Investigator	Yes, since: 0	[?] 🔻		imported from "List of Participants"
CT PARTNER 1 (Norway)			Research team leader from Partner 1	[?]	[?] 🔻		imported from "List of Participants"
CT PARTNER 2 (Iceland)			Research team leader from Partner 2	[?]	[?] 🔻		imported from "List of Participants"
•				[?]	[?] 🔻		DELETE ROW
•				[?]	[?] 🔻		DELETE ROW
~	PREVIOUS SECTION SAV	E CHANGES NEXT SECT	TION >>				

Pre Proposal Code: RONO2019-0007, Utilizator: Florin Test PETRESCU, IP: 192.168.50.155



Budget breakdown by category of expenses and partners share

- Must be filled in for every partner and every year
- Grayed fields are computed automatically

::	Programmes:: EEA/NO Research Programme
	1. Project Details
	2.1 Budget Breakdown 2.2
	Budget breakdown by ca
	Participant
	Year
	PROJECT PROMOTER (PP) - UNITATEA   EXECUTIVA PENTRU FINANTAREA   INVATAMANTULUI SUPERIOR, A CERCETARII,   DZVOLTARII SI INOVARII   2020
L	Participant Year
	PROJECT PROMOTER (PP) - UNITATEA

me:: NO Grants RO-N	NO-2019:: Submission::	<b>• Termen depunere:</b> 16/12/2019, o	ora 16:00:00. Tim	np rămas: 65	zile, 05 ore, 24 minute, 28 secunde.
	2. Financial Information	3. Upload		4. Verify	ı/Finalize
2.2 Funding per Year					

### ategory of expenses and partners share (EUR)

Category of Expenses	Budget from the Programme	Own Budget	Total
1. Personnel costs (the cost of staff assigned to the project)	123,00	0,00	123,00
2. Logistics expenditures	32,00	4,00	36,00
2.1. Equipment	32,00	4	36,00
2.2. Consumables and supplies	0,00	0,00	0,00
2.3. Other costs	0,00	0,00	0,00
2.3.1. Audit	0,00	0,00	0,00
2.3.2. Documention	0,00	0,00	0,00
2.3.3. Open access	0,00	0,00	0,00
2.3.4. Subcontracting specific services *	0,00	0,00	0,00
2.3.5. Other direct costs	0,00	0,00	0,00
3. Travel and subsistence allowances for staff taking part in the project (acc. to the national rules)	0,00	0,00	0,00
4. Indirect costs (overheads) **	0,00	0,00	0,00
TOTAL 2020 [EUR]	155,00	4,00	159,00
Category of Expenses	Budget from the Programme	Own Budget	Total
1. Personnel costs (the cost of staff assigned to the project)	0	0	0
2. Logistics expenditures	0	0	0
2.1. Equipment	0	0	0
2.2. Consumables and supplies	0	0	0
2.3. Other costs	0	0	0
2.3.1. Audit	0	0	0



### Submission Form Upload section

1. Project Details	2. Financial Information
3.1 Upload Section	
Upload section	
The Project Application Form – Part B* (in English)	Document must be uploaded imperatively as an unprot word processor file to a PDF, no scanned document)
Declaration of non-financing from other sources *	download the template from call page, fill in, sign, scan
Declaration of the PI certifying, on his/her own responsibility, the legality and accuracy of the information contained in the project application form and the information submitted in the online platform*	download the template from call page, fill in, sign, scan
Document related to the transparent selection procedure for the private partner (RO and DS); except for private accredited higher education institutions (if case)	sign, scan and upload PDF file
Ethics issues table (if case)	download the template from call page, fill in, scan and u
Ethics issues documents to be provided (if case)	if you answered yes to any question from the Ethics documents, in one PDF file
	<< PREVIOUS SECTION
Notes * Mandatory fields!	

3. Upload	4. Verify/Finalize
rotected PDF file (document generated from a	Select a file
an and upload PDF file	Select a file
an and upload PDF file	Select a file
	Select a file
d upload PDF file	Select a file
ics issues table please provide the required	Select a file
SAVE CHANGES NEXT SECTION >>	

Verify and Finalize submission

Project can be submitted only if all validation are met

All mandatory fields are validated

 Some sections do have extended validation (e.g. State Aid Scheme)

Non mandatory fields, if entered, are validated

1. Project Details	2. Financial Information	3. Upload	4. Verify/Finalize					
Finalize and submit your	proposal							
	No changes are allowed after final submission!							
		d final, before clicking "Finalize" button!						
	You can just verify if the information filled in s	so far is correct by clicking the "Verify" button.						
	Do you want	to proceed?						
	VERIFY INFORMATION							
	4. Verify/Finalize							
	<- PREVIOUS SECTION FIN	NALIZE NEXT SECTION >>						
	1.1 Basic Project Data• Titlul propunerii in limba engleza tre	buie sa aiba minim 30 caractere						
	<ul> <li>Acronimul trebuie sa aiba cel putin 3</li> <li>Rezumatul propunerii in limba engle</li> </ul>	3 caractere 22a trebuie sa aiba minim 50 caractere 1 use a consultant in preparing of the project propo	sal2					
	1.2 List of Participants	ase a constituint in preparing of the project propo	our.					
	<ul> <li>Nu ati introdus data nasterii pentru i</li> <li>Nu ati introdus data nasterii pentru i</li> <li>CNP-ul responsabilului institutiei 1 r</li> </ul>	responsabilul institutiei 2						
	<ul> <li>Nu ati introdus un cod CAEN valid pentru institutia 1</li> <li>Nu ati selectat un raspuns pentru Codul CAEN de cercetare aferent institutiei 1</li> <li>Nu ati introdus orasul pentru institutia 1</li> <li>Nu ati introdus orasul pentru institutia 2</li> </ul>							
	<ul> <li>Nu ati selectat tipul institutiei 1</li> <li>Nu ati introdus site-ul institutiei 1</li> <li>Nu ati introdus site-ul institutiei 2</li> </ul>							
L	No at introdus site-uninstituter 2							



**Finalized Submission** 



An acknowledgement of receipt is automatically send to Pl's email address to confirm submission and final project **registration code** 

1. Project Details	2. Financial Information	3. Upload	4. Verify/Finalize	
Finalize and submit your prope	osal			
	The submission of your project proposal	was successfully completed. Thank you!		
	Click [HERE] to export a PDF fil	e with the information filled in the platform.		
	Preview Email			
	Dear applicant,			
	_	omitting your application for NO Grants - was successfully submitted using the onlin	_	
	<ul> <li>Principal I</li> <li>Project Tit</li> <li>Project Act</li> <li>Main Then</li> <li>Project Reg</li> </ul>	le:	<b>time)</b> : 27/09/2019 10:26:40	
	For more details p	lease visit <u>UEFISCDI</u> website.		
	Kind regards, UEFISCDI Team			







**Cosmin Cioranu** cosmin.cioranu@uefiscdi.ro support@uefiscdi-direct.ro

https://uefiscdi.ro/eea-norway-grants Facebook: https://www.facebook.com/uefiscdi/ Twitter: https://twitter.com/uefiscdi Google+: <u>https://plus.google.com/101592554730832260023</u>



## Thank you!





